



# AURIOL BOWLING CLUB

## CONSTITUTION & RULES

1. The club shall be called "Auriol Bowling Club"
2. The club shall be affiliated to Bowls England, The Surrey County Bowling Association, The Surrey County Womens Bowling Association, and The Sutton & District Bowling Association.
3. The management of the club shall be vested in the General Committee of the club, comprising the President, Secretary, Treasurer, Captain and Vice-Captain (Men), Captain and Vice-Captain (Ladies), Members Rep (Men), and Members Rep (Ladies). A quorum shall comprise a minimum of five of those officers. The General Committee will have delegated authority from the members to spend club funds up to a maximum level of £5000 in any one year, for the benefit and future aims of the club, and to implement that expenditure. Any expenditure in excess of that amount would have to be specifically approved by members at an E.G.M or A.G.M. No member shall hold office in more than one outdoor bowls club.
4. The President will hold office for two consecutive years, with the position alternating every two years between a male and a female club member. The posts of Secretary, Treasurer, Members' Representatives together with non-committee posts of Match Secretaries, Competition Secretary and Catering Team will be subject to nomination and election annually at the AGM by all eligible club members. The posts of Vice-Captains will be subject to nominations, then selection by the incoming Captains **PLUS** the General Committee, and ultimately ratified by the members; the Vice-Captains will automatically become Captains in the ensuing year.
5. The General Committee shall have the power to fill any vacancies arising therein during the year. Any member so appointed shall hold office until the next Annual General Meeting when s/he shall be available for nomination and re-election in the normal manner. The General Committee may also appoint any sub-committees or co-opt additional members should it be deemed necessary in the interests of the club.
6. The Selection Sub-Committee shall be the Captains, Vice-Captains and retiring Captains. Ladies and Men's teams will be selected individually, mixed teams selected jointly. Approval of the Club committee is needed should additional members be required.
7. Nomination forms for the General Committee posts and Vice Captains shall be displayed in a prominent place at least four weeks before the indicated closing date inviting nominations to fill the appropriate offices for the ensuing season for the General Committee, and that of Vice Captains. Each nomination must have a proposer and seconder. The consent of the nominee must first be obtained. The closing date for nominations shall be 3.00 pm on the day notified to members as the Club Finals Day for the current season. In the event of more than one nomination, the election shall be decided by ballot of all attendees (including Life & Social Members) at the Annual General Meeting, except the post of Vice Captains, which will be advised to members and then ratified at the Annual General Meeting.  
If a sole nominee is obliged to withdraw after the closing date for nominations and before the Annual General Meeting, then a replacement candidate may be proposed and seconded on the day of the Annual General Meeting.
8. Committee Members intending to resign their position prior to expiry of their full elected term shall give notice in writing to the Committee of that intention, and will be required to give one months notice.

9. The Annual General Meeting shall be held by November 30th to receive Annual Reports and Accounts and to elect or endorse Officers and Committee Members and to appoint an Examiner of Accounts for the ensuing year. Not less than one third of the membership shall form a quorum. Each member will be given at least 21 days notice in writing (this may be by e-mail) of the meeting and at the same time will receive a copy of the accounts. Audited accounts will be available at the AGM.

10. Members wishing to put forward proposals requiring a vote at the Annual General Meeting should inform the Secretary at least 14 days prior to the AGM. **(See Paragraph 16)**

11. Members shall have the power at the Annual General Meeting to elect Life Members and Honorary Vice Presidents on the recommendations of the General Committee.

12. There will be three categories of membership, viz. Playing Member, Social Member, and Life Member. Application for Membership will be open to those aged 18 or over, regardless of gender, race, religious belief or sexual orientation. Application for membership to the Club shall be made on an application form obtainable from the Secretary. The application is to be supported by the signatures of a proposer and seconder, both being members of the Club, and will require the approval of an Officer of the Club.

13. The Annual Subscription shall be such an amount as the General Committee shall from time to time decide, and be approved by members at the Annual General Meeting. The subscriptions, and all other monies, including affiliation fees, shall be paid to the Treasurer on or before the closing date promulgated on each year's subscription form. The General Committee shall have discretion to reduce the amount of subscription for new members who join the club after the beginning of the season. Any member in full-time employment shall pay 50% of playing members' subscription, plus normal match fees. No member may enter for any competition or play in any match until his/her subscription has been paid.

14. Official Club shirt (men and ladies), regulation shoes and white or grey trousers/knee length shorts/skirt as directed on the match sheet are to be worn by members representing the Club in matches. White pullover (men)/Club waistcoat (ladies) may be worn over the shirt at matches if required. The wearing of blazers with Club badge by men to and from matches is optional. For roll-ups, internal competitions and drives etc, except when directed otherwise, members are expected to dress in either a club shirt, or in white shirt/blouse with collar and sleeves, pullover, grey trousers/knee length shorts/skirt and regulation shoes.

15. An Extraordinary General Meeting may be convened at any time by the Secretary at the request of the General Committee or within 28 days of a request in writing by not less than 10 members, specifying the purpose of the meeting. All members shall be given not less than 7 days notice in writing of such a meeting showing the subject matter to be discussed. Not less than one third of the membership personally present at the meeting shall form a quorum.

16. The General Committee, having issued a set of Rules, consistent with the rules authorised by Bowls England, for the efficient management of the Club, will have the power to amend or add to these Rules. Matters of discipline are dealt with in line with Bowls England Regulation 9. Any amendments or additions to these Rules, by **the General Committee or any member**, can only be ratified by the Members attending the AGM and must be submitted in writing to the Secretary not later than 14 days before an AGM, supported by the signatures of a proposer and seconder, both being members of the Club. In the event of any dispute, the rules of Bowls England will prevail.

17. If, at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene an Extraordinary General Meeting to be held not less than one month thereafter to discuss and vote on the resolution. If, at that Special General Meeting, the resolution is carried by at least two-thirds of the Members present, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club. After discharging all debts and liabilities of the Club, the remaining assets shall be distributed amongst all those who are registered Members of the Club at that date.